

Tuesday

June 12, 2018

1. Meeting called to order at 7:00 pm

Board Members present: Jerry Rohde, Supervisor; Marguerite Cooper, Treasurer; Brian Goward, Trustee; Kelly Bushre, Clerk; Neil Jenkins, Trustee.

2. Pledge of Allegiance recited

3. Public Comments – none

4. Approval of Consent Agenda – Motion by J. Rohde to approve the Consent Agenda as presented. Support by B. Goward. Motion carried.

5. Approval of Agenda – Motion by B. Goward to approve the Agenda as presented. Support by K. Bushre. Motion carried.

6. Guest – Jonathon Johnson from Burnham & Flower presented and went over the Liability Coverage Renewal policy with the Board.

7. Approval of Minutes of 5-8-2018 - Motion by N. Jenkins to approve the Township Board Meeting Minutes of May 8, 2018 as presented. Support by m. Cooper. Motion carried.

8. Approval of Invoices – Motion by B. Goward to approve the Invoice registry as presented. Support by N. Jenkins. Yes: Goward, Cooper, Bushre, Jenkins, Rohde. No: 0 Motion carried.

9. Report by:

Supervisor:

- 1. Zoning Permits** – J. Pratt for a sun screened porch
- 2. Assessing update** – Did a system update with BS&A on the Assessing program
- 3. Land Division** – R. Henry property combined a 30 acre and a 10 acre parcel w/house.
- 4. Complaints** – Supervisor Rohde gave an update on the letters that were sent out to people with junk in the yards.

Treasurer:

1. **Tax update** – Treasurer Cooper has started the imputing of the 2018 Summer Taxes. They will be ready to be mailed July 1st and the due date for the Summer Taxes is September 14th.

Clerk:

1. **Upcoming events** – reported on the events that are going to be going on within the next few months. Hall is being rented most Saturday and Sundays in June, July, and August. Plus getting ready for the upcoming elections in August and November with some extra training that the Clerk, Deputy Clerk and Election Inspectors will need to run the Elections.

10. Fire/Rescue Department

1. **Update** – New truck is getting built.
2. **New Chief** - The current Chief Rob Fleming has put in his resignation letter. So the process has been starting on filling that Chief position.

11. Unfinished Business

1. **Walnut Trees** – have not found anyone yet that is interested.
2. **ZFS Franchise** – have not received any maps or updates.
3. **Team Life AED update** – received information from the USDA to apply for a grant.
4. **Auditing Firm** – Motion by K. Bushre to go with Boge, Wybenga, and Bradley PC as our CPA to do the Township Audit for 2018. Support by N. Jenkins. Discussed. 5 yes votes and 0 no votes. Motion carried.
5. **Intergovernmental Agreement Update** – copies have been signed by the Township and Village. M. Cooper with take to the Fireboard Mtg. for Neitzke to sign and then be placed on file.

12. New Business

1. **Adopt New Land use plan** – Motion by M. Cooper to approve the County Wide Master Plan. Support by B. Goward. Motion carried. 5 yes and 0 no votes.

2. General Appropriation Resolution - Motion by B. Goward to approve the Appropriation Resolution as presented by Supervisor Rohde. Support by K. Bushre. Motion carried on a roll call vote. 5 yes and 0 no votes.

3. Approval of 2018/2019 Budget by Cost Center

General Revenue

General Fund Revenue \$625,950.00 Motion by Bushre, support by Goward

General Expenditures

General Township \$171,450.00 Motion by Goward, support by Cooper

Governing Body

101.101 Township Board \$ 14,100.00 Motion by Goward, support by Jenkins

Executive

101.171 Supervisor \$ 13,500.00 Motion by Cooper, support by Goward

Financial and Tax Administration

101.215 Clerk \$ 38,100.00 Motion by Cooper, support by Rohde
 101.223 Audit \$ 5,000.00 Motion by Goward, support by Jenkins
 101.228 Data Process, Inf. Tech \$ 10,000.00 Motion by Cooper support by Rohde
 101-233 Office business expense \$ 11,400.00 Motion by Goward, support by Jenkins
 101.247 Board of Review \$ 2,100.00 Motion by Bushre, support by Cooper
 101.253 Treasurer \$ 36,600.00 Motion by Rohde, support by Jenkins
 101.257 Assessor \$ 23,100.00 Motion by Bushre, support by Cooper

Other General Government

101.262 Elections \$ 6,900.00 Motion by Jenkins, support by Goward
 101.265 Buildings and Grounds \$ 30,600.00 Motion by Goward, support Jenkins
 101.266 Legal \$ 7,500.00 Motion by Cooper, support by Goward
 101.276 Cemetery \$ 2,400.00 Motion by Jenkins, support by Cooper

Public Works

101.345 Policing/Magnet \$ 6,000.00 Motion by Jenkins, support by Rohde
 101.445 Drain at large \$ 20,000.00 Motion by Goward, support by Cooper
 101.446 Roads \$ 153,800.00 Motion by Goward, support by Cooper
 101.596 Trash Collection \$ 70,000.00 Motion by Bushre, support by Cooper

Planning Commission

101.721 Planning Comm \$ 2,400.00 Motion by Jenkins, support by Goward

Recreation and Culture

101.751 Parks \$ 3,000.00 Motion by Cooper, support by Jenkins
 101.790 Library \$ 1,500.00 Motion by Goward, support by Cooper
 101.803 Historical Society \$ 1,500.00 Motion by Jenkins, support by Goward

Sewer Revenue

590 Revenue \$ 124,600.00 Motion by Goward, support by Jenkins
 590 Expenditures \$ 124,600.00 Motion by Rohde, support by Jenkins

Wheeler Street Lights

219.000 Street Lights Revenue \$ 6,000.00 Motion by Goward, support by Cooper
 219.000 Street Light Expenditures \$ 6,000.00 Motion by Bushre, support by Cooper

Supervisor Rohde declared that the 2018-2019 Budget has been approved.

4. 2017-2018 Budget Adjustments – Supervisor presented items that needed Budget Adjustments. Motion by B. Goward to make the Budget Adjustments that were presented by Supervisor Rohde. Support by M. Cooper. Discussed. Motion carried. 5 yes and 0 no votes.

13. Public Comments – None

14. Board Comments – Clerk Bushre – Liability Insurance should be decided tonight. Motion by Jenkins to go with Burnham & Flower with the checking into of raising the deductible to \$1,000 from \$500.00. If cost savings is minimal then leave Liability Insurance as presented. Support by Bushre. Motion carried on a roll call vote. 5 yes and 0 no votes.

15. Adjournment - Motion by Rohde to adjourn at 8:02 pm. Support by K. Bushre. Motion carried.

Jerome Rohde, Supervisor

Kelly A. Bushre – Clerk